

# ADAIRSVILLE MUNICIPAL COURT

In response to the COVID-19 pandemic, the Supreme Court of Georgia Chief Justice Harold D. Melton issued an Order on March 14, 2020 Declaring a Statewide Judicial Emergency pursuant to OCGA § 38-3-6 1. Due to the continuing statewide emergency, on April 6, 2020, the Order was extended until May 13, 2020. This Statewide Judicial Emergency was further extended until Friday, June 12, 2020, at 11:59 p.m., with guidance on how Courts shall perform modified operation. This notice and guidelines set forth the practices and procedures this Court has implemented to comply with the Statewide Judicial Emergency and continue operation.

1. The Notice and/or calendar which you have received to appear in this Court has initiated a staggered calendared appearance time to limit the number of individuals scheduled to appear before this Court.
2. When you arrive, you will check in outside of the City Hall building with one of our staff members. Your attendance will be recorded and a time will be assigned to enter the courtroom.
3. Under no circumstance shall there be more than seven (7) individuals present in the courtroom at any particular time. This shall include the Defendant, attorneys, and all court staff and personnel. As such, you may be asked to wait inside your vehicle or outside the court facilities until such time as the courtroom may accommodate additional individuals. Only the Defendant listed on the notice and citation and her or his attorney will be allowed to enter the courtroom. No children are allowed.
4. Any Defendant or attorney who is ill, will not be permitted to enter the building. Electronic temperatures will be taken. No one with a temperature above 99.0 will allowed admittance into the courtroom and your case shall be continued.
5. All court personnel are required to wear protective masks at all times within the court facilities.
6. All Defendants and attorneys are also expected to wear masks while in the court facilities. Hand sanitizer will also be available within the building.
7. All furniture, desks, and chairs in the courtroom will not be available for use to increase the sanitary condition of the courtroom as a whole.
8. Defendants and attorneys shall bring their own writing utensil, preferably a blue pen, to avoid unnecessary exposure.

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9. All Defendants, attorneys and court personnel are required to observe six (6) feet social distancing guidelines.
10. If you are a high-risk individual, please contact the Court prior to your arraignment date to ensure that proper precautions are being taken or to have your matter continued.
11. Although you are not required to, should you desire to discuss a possible resolution of your matter prior to appearing in Court, you may contact the Solicitor for the City of Adairsville: Ryan Brumlow at [rbrumlow@jbwpc.com](mailto:rbrumlow@jbwpc.com); or Erik Pirozzi at [epirozzi@jbwpc.com](mailto:epirozzi@jbwpc.com); or via telephone at (770) 387-1313.

If you are able to reach a resolution of your case prior to your Court date, then you will not need to appear. Otherwise, you will need to appear in accordance with these practices and procedures.

If you have any other questions concerning your court appearance, please call the Clerk of Court at (770) 773-2580, extension 102.

Thank you,

***Paula Fouts***

Clerk of Court