

Zoning Map Amendment Application



City of Adairsville Requirements for Zoning Amendment

Completed applications must be submitted to the City of Adairsville Community Development Department, located at 116 Public Square, 2nd Floor, Adairsville, GA 30103.

Requirements

1. **Completed Application:** Include all signatures. If multiple owners are included in the rezoning petition, each owner must fill out an individual application, though only a single filing fee is required per property. The application and all associated documents must be submitted no later than the established filing deadline date. Associated documents should include or demonstrate:
 - a. Copy of plat, if available, or scaled drawing showing size and property by footage for which you are seeking a zoning change and noting area to be rezoned.
 - b. Copy of Warrant Deed for said property.
 - c. Zoning letter of explanation. The applicant must submit letter explaining the reason/cause of request.
2. **Campaign Disclosure:** The Campaign Disclosure Report for Rezoning Actions (attached) must be included with the application.
3. **Adjacent Property Owners:** City Staff will provide listed of all current owners of record for properties located immediately adjacent to or directly across a public street or railroad right-of-way from subject property.
4. **Filing Fee:** A non-refundable filing fee must accompany the completed application.

Single Residential (R-1/R-2)	\$65.00
Multi-Family Residential (R-3/Multi-Family)	\$100.00
Commercial/Industrial (C-1/C-2/Ind-G/Ind-H)	\$200.00
Multi Lot Residential/Commercial/Industrial	\$500.00
+ Advertising Fee per parcel number	\$65.00

5. **Public Notification:** The applicant is responsible for the following public notification process unless noted that staff will manage

STAFF WILL MANAGE– Not less than fifteen (15) days and not more than forty-five (45) days prior to the scheduled date of the public hearing being the final action by City Council and not less than ten (10) days prior to the Unified Zoning Board meeting, a notice of public hearing shall be published in the legal notice section of the Daily Tribune newspaper within the City of Adairsville. Such notice shall state the application file number, and shall contain the location of the property, its area, owner, current zoning classification, and the proposed zoning classification. Such notice shall include both the Unified Zoning Board and the City Council meeting dates.

THE APPLICANT- The applicant by first class certificate of mailing or a first class certified mail receipt, shall notify each owner of property adjoining and directly across a street from the property requesting rezoning. Proof of mailing for each recipient shall be provided to the community development administrator before the UZB meeting/ public hearing. Said notice must be mailed at least 15 days prior to the date of said scheduled UZB meeting/public hearing.

Zoning Map Amendment Application



Zoning File # _____ Ordinance # _____

City of Adairsville Application for Zoning Amendment

Date of Application: _____

Mayor & Council 1st Reading: _____

Unified Zoning Board Meeting Date: _____

Mayor & Council 2nd Reading: _____

Applicant/Owner Information

Name	
Address	
City/State/Zip	
Phone	
Email	

Status of Applicant

Zoning Request

<input type="radio"/> Current Property Owner		Existing Zoning	
<input type="radio"/> Option to Purchase		Rezone To	
<input type="radio"/> Area Resident		<input type="radio"/> Map Amendment	<input type="radio"/> Text Amendment
<input type="radio"/> Other		<input type="radio"/> Plat Review	<input type="radio"/> Road Request
<input type="radio"/> IND-H: Use requiring state permit and/or EPD ww discharge permit		<input type="radio"/> Special Use Permit	<input type="radio"/> Variance

Parcel Information

Tax Parcel #		Acreage	
Location or Address			
Existing Features or Structures			
Description of proposed use			

Fee Information

Required Supporting Documents (May not be required for all applications)

Map Amendment	\$	Warranty Deed
Special Use Permit	\$	Legal Description of Property
Text Amendment	\$	Most current recorded plat of the Subject Property x 2
Road Action Request	\$	Authorized agent of the owner document with notary seal
Total Amount Due	\$	Traffic Impact Study
Paid	<input type="radio"/>	DRI Study/For large developments
Not Paid	<input type="radio"/>	Concept Plan or Documents required by the development standards

Applicant's Certification: *I hear by certify the above information, and all attached, is true and correct; and that I have read, understand, and have a copy of the **Public Notice Requirements**.*

Signature of Applicant _____ Date _____

Application **Withdrawn** Notification: *I/We withdrawn the above application*

Signature of Applicant _____ Date _____

Zoning Map Amendment Application



CAMPAIGN DISCLOSURE REPORT FOR REZONING ACTIONS

Pursuant to O.C.G.A. 36-67A-3 any and all applicants to a rezoning action must make the following disclosures:

Date of Application: _____

Date Two Years Prior to Application: _____

Date Five Years Prior to Application: _____

1. Has the applicant within the five (5) years preceding the filing of the rezoning action made campaign contributions aggregating \$250.00 or more to any of the following:

	YES	NO
Mayor: Kenneth Carson	_____	_____
Council Member:		
Post 1- Alan Towe	_____	_____
Post 2- Erwin Holcomb	_____	_____
Post 3- Lee Castro	_____	_____
Post 4- Buddy Bagley	_____	_____
Unified Zoning Board		
Gary Smith	_____	_____
Brandey Jenkins	_____	_____
John Brunson	_____	_____
Ronnie Everett	_____	_____
Gregory Harris	_____	_____
Bill Jackson	_____	_____
Anthony Alexander	_____	_____
Lane Wilson	_____	_____
Chad Smith	_____	_____
Nelson McConnell	_____	_____
James Pullium	_____	_____

2. If the answer to any of the above is **Yes**, please indicate below to whom, the dollar amount, date, and description of each campaign contribution, during the past five (5) years.

Signature

Date

Print Name