

## Zoning Map Amendment Application



# City of Adairsville Requirements for Zoning Amendment

Completed applications must be submitted to the City of Adairsville Community Development Department, located at 116 Public Square, 2<sup>nd</sup> Floor, Adairsville, GA 30103.

### Requirements

- 1. Completed Application:** Include all signatures. If multiple owners are included in the rezoning petition, each owner must fill out an individual application, though only a single filing fee is required per property. The application and all associated documents must be submitted no later than the established filing deadline date. Associated documents should include or demonstrate:
  - a. Copy of plat, if available, or scaled drawing showing size and property by footage for which you are seeking a zoning change and noting area to be rezoned.
  - b. Copy of Warrant Deed for said property.
  - c. Zoning letter of explanation. The applicant must submit letter explaining the reason/cause of request.
- 2. Campaign Disclosure:** The Campaign Disclosure Report for Rezoning Actions (attached) must be included with the application.
- 3. Adjacent Property Owners:** City Staff will provide listed of all current owners of record for properties located immediately adjacent to or directly across a public street or railroad right-of-way from subject property.
- 4. Filing Fee:** A non-refundable filing fee must accompany the completed application.

Single Residential (R-1/R-2)	\$65.00
Multi-Family Residential (R-3/Multi-Family)	\$100.00
Commercial/Industrial (C-1/C-2/Ind-G/Ind-H)	\$200.00
<b>Multi Lot Residential/Commercial/Industrial</b>	<b>\$500.00</b>
+ <b>Advertising Fee</b> per parcel number	\$65.00

- 5. Public Notification:** The applicant is responsible for the following public notification process unless noted that staff will manage

**STAFF WILL MANAGE**– Not less than fifteen (15) days and not more than forty-five (45) days prior to the scheduled date of the public hearing being the final action by City Council and not less than ten (10) days prior to the Unified Zoning Board meeting, a notice of public hearing shall be published in the legal notice section of the Daily Tribune newspaper within the City of Adairsville. Such notice shall state the application file number, and shall contain the location of the property, its area, owner, current zoning classification, and the proposed zoning classification. Such notice shall include both the Unified Zoning Board and the City Council meeting dates.

**THE APPLICANT**- The applicant by first class certificate of mailing or a first class certified mail receipt, shall notify each owner of property adjoining and directly across a street from the property requesting rezoning. Proof of mailing for each recipient shall be provided to the community development administrator before the UZB meeting/ public hearing. Said notice must be mailed at least 15 days prior to the date of said scheduled UZB meeting/public hearing.

# Zoning Map Amendment Application



Zoning File # \_\_\_\_\_ Ordinance # \_\_\_\_\_

## City of Adairsville Application for Zoning Amendment

Date of Application: \_\_\_\_\_ Mayor & Council 1<sup>st</sup> Reading: \_\_\_\_\_

Unified Zoning Board Meeting Date: \_\_\_\_\_ Mayor & Council 2<sup>nd</sup> Reading: \_\_\_\_\_

### Applicant/Owner Information

Name	
Address	
City/State/Zip	
Phone	
Email	

### Status of Applicant

### Zoning Request

<input type="radio"/>	Current Property Owner		Existing Zoning			
<input type="radio"/>	Option to Purchase		Rezone To			
<input type="radio"/>	Area Resident		<input type="radio"/>	Map Amendment	<input type="radio"/>	Text Amendment
<input type="radio"/>	Other		<input type="radio"/>	Plat Review	<input type="radio"/>	Road Request
<input type="radio"/>	IND-H: Use requiring state permit and/or EPD ww discharge permit		<input type="radio"/>	Special Use Permit	<input type="radio"/>	Variance

### Parcel Information

Tax Parcel #		Acreage	
Location or Address			
Existing Features or Structures			
Description of proposed use			

### Fee Information

### Required Supporting Documents (May not be required for all applications)

Map Amendment	\$	Warranty Deed
Special Use Permit	\$	Legal Description of Property
Text Amendment	\$	Most current recorded plat of the Subject Property x 2
Road Action Request	\$	Authorized agent of the owner document with notary seal
Total Amount Due	\$	Traffic Impact Study
Paid	<input type="radio"/>	DRI Study/For large developments
Not Paid	<input type="radio"/>	Concept Plan or Documents required by the development standards

Applicant's Certification: *I hear by certify the above information, and all attached, is true and correct; and that I have read, understand, and have a copy of the **Public Notice Requirements**.*

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Application **Withdrawn** Notification: *I/We withdrawn the above application*

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

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**CAMPAIGN DISCLOSURE REPORT FOR REZONING ACTIONS**

Pursuant to O.C.G.A. 36-67A-3 any and all applicants to a rezoning action must make the following disclosures:

Date of Application: \_\_\_\_\_

Date Two Years Prior to Application: \_\_\_\_\_

Date Five Years Prior to Application: \_\_\_\_\_

- Has the applicant within the five (5) years preceding the filing of the rezoning action made campaign contributions aggregating \$250.00 or more to any of the following:

	<b>YES</b>	<b>NO</b>
Mayor: Kenneth Carson	___	___
Council Member:		
Post 1- Alan Towe	___	___
Post 2- Erwin Holcomb	___	___
Post 3- Lee Castro	___	___
Post 4- Buddy Bagley	___	___
Unified Zoning Board		
Gary Smith	___	___
Brandey Jenkins	___	___
John Brunson	___	___
Ronnie Everett	___	___
Gregory Harris	___	___
Bill Jackson	___	___
Anthony Alexander	___	___
Lane Wilson	___	___
Chad Smith	___	___
Nelson McConnell	___	___
James Pullium	___	___

- If the answer to any of the above is **Yes**, please indicate below to whom, the dollar amount, date, and description of each campaign contribution, during the past five (5) years.

\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name