

**City of Adairsville  
Regular Council Meeting  
Adairsville Council Chambers  
116 Public Square  
Thursday, September 15, 2016 7:00 p.m.**

**MINUTES**

**PRESENT: Mayor Kenneth Carson  
Councilmember Alton “Buddy” Bagley  
Councilmember Alan Towe  
Councilmember Lee Castro  
Councilmember Erwin T. Holcomb**

**ALSO:** Pam Madison, City Manager; Nicole Scoggins, City Clerk; Rick Townsend, Chief of Police

1. Councilmember Bagley made motion to approve the
  - **August 11, 2016** Council MeetingCouncilmember Holcomb seconded motion.

Post 1, Towe –Yes  
Post 3, Castro –Yes  
Motion passes 5-0

Post 2, Holcomb – Second, Yes  
Post 4, Bagley – Motion, Yes

**Citizens wishing to speak: N/A**

**Agenda Item # 1:** Councilmember Bagley made **MOTION TO APPROVE** Amended and Restated Land Lease Agreement with Pinnacle Towers Asset Holding LLC.

The Council approved this amended and restated land lease agreement in June of 2016.

Pinnacle contacted the City to get permission to amend the document pages that had the incorrect corporate name throughout the documents. The City Manager approved the changes to be made, but advised that Council approval was needed. Therefore, this item needs to be voted on again to correct the scrivener’s errors and for the public record.

This does not change any of the substantive portions of the new lease agreement that was adopted in June.

Staff recommends approval of this item.

There is no fiscal impact associated with this item as this is a revenue producing agreement.

Councilmember Towe seconded motion.

Post 1, Towe – Second, Yes

Post 2, Holcomb –Yes

Post 3, Castro – Yes

Post 4, Bagley – Motion, Yes

Motion passes 5-0

**Agenda Item # 2:** Councilmember Towe made

**MOTION TO APPROVE** Resolution #16-0008 the Amended and Restated Gas Supply Contract with the Municipal Gas Authority of Georgia and the City of Adairsville.

The Municipal Gas Authority of Georgia has provided the City a letter outlining the changes included in the Amended and Restated Gas Supply Contract.

The Council passed this in May, 2016 but additional minor edits have been made and it needs to be voted on again.

This has been reviewed by the City Attorney.

Staff recommends approval of this item.

There is no fiscal impact associated with this item

Councilmember Castro seconded motion.

Post 1, Towe – Motion, Yes

Post 2, Holcomb –Yes

Post 3, Castro – Second, Yes

Post 4, Bagley –Yes

Motion passes 5-0

**Agenda Item # 3:** Councilmember Bagley made **MOTION TO REJECT ALL BIDS** for the installation of a generator at City Hall, and authorize the City Manager to rebid the purchase and enter into an agreement with the low responsive, responsible bidder.

Staff received quotes from the following firms for installation of Natural Gas Powered Generators at City Hall:

- Advanced Electrical Systems
- Carroll Plumbing, Electrical and Construction Services, Inc.
- White Electrical

After the Council approved the item in July, it was discovered that for the City Hall generator all firms did not bid the same size product. Therefore, in order to make sure the specifications are clear, staff is requesting the Council reject all bids and allow for it to be reposted.

Staff recommends approval of this item.

There is no fiscal impact associated with the rejection of bids.

Councilmember Towe seconded motion.

Post 1, Towe – Second, Yes

Post 2, Holcomb –Yes

Post 3, Castro – Yes

Post 4, Bagley – Motion, Yes

Motion passes 5-0

**Agenda Item # 4:** Councilmember Castro made **MOTION TO AUTHORIZE** the City Manager to enter into an agreement with Williamson & Co. CPA's for professional auditing services.

The City posted a Request for Proposals (RFP) for Professional Audit Services. The City received proposals from two firms and they are listed below in the order of ranking:

- Williamson & Co. CPA's
- Bates, Carter & Company, LLP

The Evaluation Committee members were Finance Director Tony Chastain, City Clerk Nicole Scoggins and City Manager Pam Madison.

Both firms were deemed responsive and responsible to the RFP. The Committee's ranking was reflective of the number of hours assigned to the audit, before paying for additional hourly rates, as well as total cost for the five year engagement.

The Agreement will be for one year with four (4) one year automatic renewals, for a total of five years.

Consistent with State Law, solicitation for auditing services will now occur every five years.

Staff recommends approval of this item.

The fiscal impact for the City's annual audit is \$11,500.00. These costs are assigned to all funds as part of our annual budgeting process.

Councilmember Bagley seconded motion.

Post 1, Towe –Yes

Post 2, Holcomb –Yes

Post 3, Castro – Motion, Yes

Post 4, Bagley – Second, Yes

Motion passes 5-0

**Agenda Item # 5:** Councilmember Bagley made **MOTION TO AUTHORIZE** the City Manager to sign to enter into an agreement with Georgia Power to install additional lighting throughout the City.

The installation of the additional power poles and lights, including upgrading to aluminum poles and some boring, when possible, is estimated to be @ \$6,800.00. This will increase the City's monthly

lighting bill by approximately \$500.00. However, once the lights get transitioned in Maple Village for the HOA to cover the cost it will offset our increased cost.

Staff recommends approval of this item.

This cost was not anticipated during the development of the 2016 budget. If the cost is unable to be absorbed it will be included in a year end budget amendment.

Councilmember Holcomb seconded motion.

Post 1, Towe –Yes  
Post 3, Castro – Yes  
Motion passes 5-0

Post 2, Holcomb – Second, Yes  
Post 4, Bagley – Motion, Yes

**Agenda Item # 6:** Councilmember Bagley made **MOTION TO APPROVE** Special Events Permit for the September 17<sup>th</sup> Cornhole Tournament in Logtown.

The City's Alcoholic Beverages Ordinance requires that a special event's permit be issued if alcoholic beverages will be served at events. The locations for these permits are limited to:

- The Public Square
- Hayes Park
- The Depot
- Logtown

While beer and wine are not being sold at this event, in an abundance of caution, as people are expected to bring in coolers, staff requested the Wrestling Association complete this form.

The fee was waived as they are a non-profit organization, however, Council approval is required for these permits.

POST certified staff is scheduled to work, which is also a requirement for the permit.

Staff recommends approval of this item.

Staff expenses will be funded from budgeted salary lines and other limited expenses can be funded from our events budget.

Councilmember Holcomb seconded motion.

Post 1, Towe – Yes  
Post 3, Castro – Yes  
Motion passes 5-0

Post 2, Holcomb – Second, Yes  
Post 4, Bagley – Motion, Yes

**Agenda Item # 7:** Councilmember Towe made

- A. **MOTION TO APPROVE** the reappointment of Gary Smith to the Planning Commission for a period of three years as nominated by Mayor Pro Tem Buddy Bagley.
- B. **MOTION TO APPROVE** the reappointment of Richard Stockdale to the Planning Commission for a period of three years as nominated by Councilmember Erwin Holcomb.
- C. **MOTION TO APPROVE** the reappointment of Adena Harper for a period of two years as nominated by Mayor Pro Tem Buddy Bagley.
- D. **MOTION TO APPROVE** the reappointment of Doris Greenhaw to the Historic Preservation Commission for a period of three years as nominated by Councilmember Erwin Holcomb.
- E. **MOTION TO APPROVE** the reappointment of Susan Gilmore to the Historic Preservation Commission for a period of three years as nominated by Councilmember Alan Towe.
- F. **MOTION TO APPROVE** the reappointment of Evan King to the Adairsville Development Authority for a period of four years as nominated by Councilmember Erwin Holcomb.
- G. **MOTION TO APPROVE** the nomination of Norman Parker to the Adairsville Development Authority for a period of four years as nominated by Councilmember Alan Towe.
- H. **MOTION TO APPROVE** the nomination of Anthony Alexander to the Zoning Board of Appeals for period of two years as nominated by Councilmember Alan Towe.

MOTIONS A-F: Many of the advisory board members are now eligible for reappointment, based upon the staggered terms that were created during our original population of the Boards.

MOTION G: Norman Parker has submitted his application and will be replacing Lydia Adcock on the ADA, as she has asked not to be reappointed due to her pending retirement. Mr. Parker meets the qualifications of the ADA.

Staff recommends approval of this item.

There is no fiscal impact associated with this item.

Councilmember Holcomb seconded motion.

Post 1, Towe– Motion, Yes  
Post 3, Castro –Yes  
Motion passes 5-0

Post 2, Holcomb – Second, Yes  
Post 4, Bagley –Yes

**Agenda Item # 8:** Councilmember Holcomb made **MOTION TO AUTHORIZE** the City Manager to sign to enter into an agreement Stanfield Brothers Paving Company for paving Wilson Street in the amount of \$21,410.00.

Wilson Street was part of an approved water capital project in the 2016 Budget that included sewer and water line replacement.

The water line replacement was much more extensive than originally anticipated. The road now needs to be paved.

Staff recommends approval of this item.

There is currently unallocated money available in the water capital budget. Therefore, \$21,410.00 will be allocated for the Wilson Street Paving project.

Councilmember Towe seconded motion.

Post 1, Towe – Second, Yes  
Post 3, Castro – Yes  
Motion passes 5-0

Post 2, Holcomb – Motion, Yes  
Post 4, Bagley –Yes

**Agenda Item # 9:** Councilmember Holcomb made

**2<sup>nd</sup> READING:**

**MOTION TO APPROVE** the City of Adairsville Sewer Use Ordinance

As part of the review of the City’s Code of Ordinances, staff has been working with the Brandon Bowen and the City’s Engineering Firm, Rindt-McDuff to modify our existing ordinance.

Additionally, the process has been stated in order for us to have everything in place to be designed by EPD as a delegated pre-treatment program and issue permits. Once this designation is achieve, which can take up to 12 months, a new Ordinance will be developed for Council consideration.

Staff recommends approval of this item.

There is no fiscal impact associated with this item

Councilmember Towe seconded motion.

Post 1, Towe – Second, Yes  
Post 3, Castro – Yes  
Motion passes 5-0

Post 2, Holcomb – Motion, Yes  
Post 4, Bagley –Yes

**Agenda Item # 10:** Councilmember Castro made

**2<sup>nd</sup> READING:**

**MOTION TO APPROVE** the City of Adairsville Pawnshop Ordinance

As part of the review of the City’s Code of Ordinances, the City’s current Pawnshop Ordinance passed in 2012 in some areas exceeds the state law requirements or conflicts with state law.

The attached revised ordinance keeps in place, background checks for employees, a distance requirement between like establishments, but streamlines the reporting requirements that had not

been enforced. The increased reporting requirements from the 2012 Ordinance are not feasible from a staffing perspective.

Staff recommends approval of this item.

There is no fiscal impact associated with this item

Councilmember Bagley seconded motion.

Post 1, Towe –Yes

Post 3, Castro – Motion, Yes

Motion passes 5-0

Post 2, Holcomb –Yes

Post 4, Bagley – Second, Yes

**Adjournment: 7:14 p.m.**

Councilmember Bagley made motion to adjourn; Councilmember Holcomb seconded motion.

Post 1, Towe –Yes

Post 3, Castro –Yes

Motion passes 5-0

Post 2, Holcomb – Second, Yes

Post 4, Bagley – Motion, Yes

MINUTES ADOPTED:

DATE OF: 10-13-2016

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Kenneth J. Carson, Mayor

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Nicole Scoggins, City Clerk